



## Knowledge, Library & Information Service

### Management Skills Programme – Library Support

The Knowledge, Library & Information Service would like to make you aware of the support that we can offer all staff undertaking the Management Skills Programme.

#### General enquiries

- As you start out on your Management Skills Programme, please remember that the library staff at DRI and Bassetlaw are available to help you, answer your enquiries and to support you through your development programme.
- Call into one of the libraries or contact library staff at DRI on 642894, [dri.library@dbh.nhs.uk](mailto:dri.library@dbh.nhs.uk) or at Bassetlaw on ext. 572917, [bas.library@dbh.nhs.uk](mailto:bas.library@dbh.nhs.uk)

#### Books

- We don't stock only medical books. The libraries at DRI and Bassetlaw Hospital stock or have access to print and e-books on management-related titles and other general subject areas which you may find useful.
- All the books (print and e-books) can be found in our catalogue at <http://dab.nhslibraries.com>

#### Request service

- If we do not hold the book or journal article you require, we can usually obtain it via our inter-library loan service. Sometimes, it may also be possible to provide e-books on short term loan.

#### Literature Search Service

- Our Literature Searching Service can search quickly and effectively for you and save you valuable time.
- So if you need assistance in finding the evidence for your projects, business cases or CPD in general or would just like further information contact Carol Niles at DRI on 642892, [carol.niles@dbh.nhs.uk](mailto:carol.niles@dbh.nhs.uk) or Sarah Gardner at Bassetlaw on ext. 572950, [sarah.gardner@dbh.nhs.uk](mailto:sarah.gardner@dbh.nhs.uk)

#### e-Resource Training

- We provide training on a wide range of e-resources, many of which will have something relevant to your studies and work.
- For further information contact library staff at DRI on 642894, [dri.library@dbh.nhs.uk](mailto:dri.library@dbh.nhs.uk) or at Bassetlaw on ext. 572917, [bas.library@dbh.nhs.uk](mailto:bas.library@dbh.nhs.uk) who will be able to support you or put you in touch with the relevant member of staff.

#### PCs/Wi-fi/ICT skills/Scanning:

- If you need somewhere quiet and undisturbed to work while undertaking coursework remember that the libraries at DRI and Bassetlaw have a number of PCs that you can access.
- We also have wi-fi access and study space available throughout our premises should you wish to use your laptop or tablet device. Scanning facilities are also available.
- 24/7 access to the PCs, scanner and study space is available in the Library & Learning Resource Centres at DRI and Bassetlaw.