



Do you have some exciting news? Call us on **644244** or email us at dbth.buzz@nhs.net



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Digital DBTH: Introducing the Clinical Portal

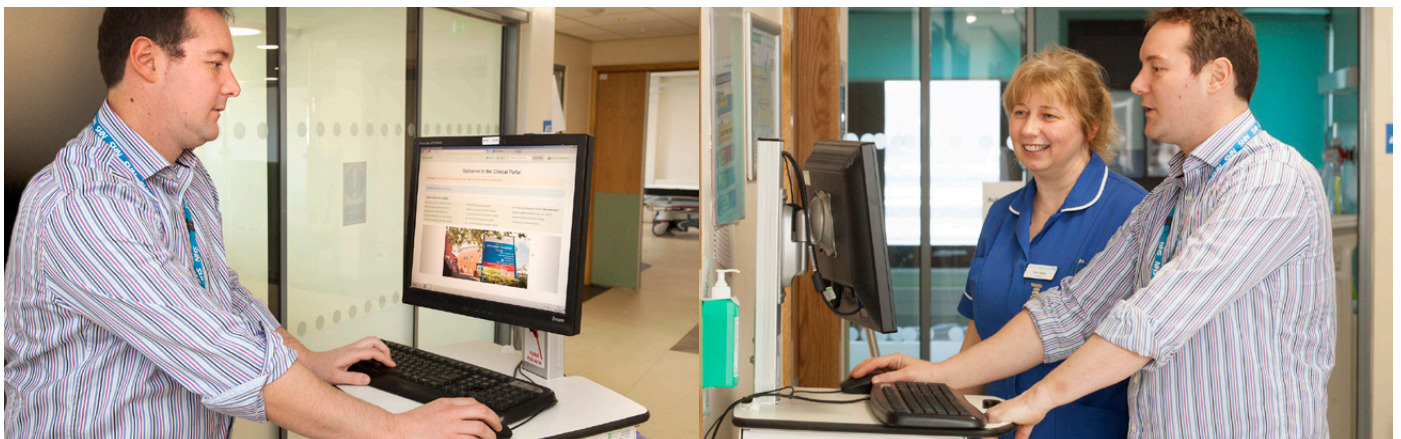
The Clinical Portal forms phase one of the Electronic Patient Records project, amalgamating several systems that clinicians frequently use on the wards onto one easy to read dashboard.

In practice this will allow you to search for a patient on the portal, which will return an overview of their details from various systems without having to log-in to each one separately. There will also be an option to input information, creating digital patient notes.

Patients will see the benefits of the new system in improved care, which will come from faster and more informed decision making. Clinicians will be able to make prompt decisions about treatment as all the information they need will be in one place. They will also have easier access to historical information about their patients which means which will help inform any decisions about care.

Following on from the Friday lunchtime lecture last week we have 40 members of Team DBTH signed up to the focused launch. These participants will be able to use the system and feedback to the project team. There are still a few spaces left on the launch and if you would like to get involved please contact Joanne Hutchinson on j.hutchinson1@nhs.net.

If you would like more information on the Clinical Portal but couldn't make it to the lunchtime lecture last week, you can access the presentation [here](#).



Use of integrated valves on medical cylinders

The Trust has recently received an alert from NHS Improvement that highlights a potential issue with staff not knowing how to correctly operate integral valve medical oxygen cylinders.

The alert has been widely shared with clinical teams, and can be found [here](#).

An information sheet is available here which shows how to correctly use these cylinders.

Further information and advice can be obtained from Medical Technical Services.



Doncaster Integrated Digital Care Record (iDCR)

The iDCR is a new electronic system for sharing patient information. It pulls together patient health and social care details from six systems across five different organisations in Doncaster and can be viewed via a secure NHS based portal.

The iDCR will enable health and social care professionals to make quicker and safer decisions about a patient's care, with more info available to them. Initially, the iDCR will only be available to teams involved in providing the Rapid Response Pathway to prevent unnecessary hospital admissions and facilitate discharge. Further public engagement is planned in the coming months. Posters and leaflets will be available across departments (please contact communications if you require some on 644244).



Any patients enquiring about opting out should be advised they can do so by:

- Downloading an opt out form from the website at www.doncasterccg.nhs.uk/idcr/optout
- Emailing donccg.idcr@nhs.net
- Writing to the Opt Out Co-ordinator, NHS Doncaster CCG, Sovereign House, Heavens Walk, Doncaster, DN4 5HZ
- Calling the Opt Out Co-ordinator on 01302 5660500

More information on the iDCR is available: <http://www.doncasterccg.nhs.uk/idcr/>

Launch of CARE1Bank

Join CARE1Bank and support your local NHS Trusts by providing extra medical staffing cover during peak service.

CARE1Bank (Collaborative Alliance for Regional Engagements) is an NHS Trust initiative which gives you the opportunity to access additional bank shifts in five participating NHS Trusts at sites across the region:

- Barnsley Hospital NHS Foundation Trust
- Chesterfield Royal Hospitals NHS Foundation Trust
- Doncaster and Bassetlaw Teaching Hospitals NHS Foundation Trust
- Northern Lincolnshire and Goole NHS Foundation Trust
- Sheffield Children's Hospital NHS Foundation Trust

Supported by Holt Workforce Management, it aims to reduce the reliance on agency locums in the region, speed up the recruitment process to fill temporary vacancies, improve patient safety and make cost savings. You can choose where you would like to work and (based on your experience) the specific specialties you would like to cover.

Register to join Care1Bank - Fill in the form on www.care1bank.co.uk. For more information on Care1Bank, you can contact 01756 664396 or email jobs@care1bank.co.uk.

Protecting patient identifiable information



All staff are reminded that all emails containing patient identifiable information must be password protected. Whilst the move to NHS Mail offers increased safeguards to protect information it cannot account for the correct email address being used by the sender.

Annual Nurses and Midwives Reunion Luncheon

The 41st annual reunion lunch is to be held on Sunday 15 April in the Arms Park Suite at Castle Park Rugby Club in Doncaster.

The bar opens at 12.00noon and a wonderful three course meal is served at 1.00pm, followed by tea/coffee and mints. There will also be a free raffle.

This is a great social afternoon where you can catch up with colleagues you may not have seen for years and view some fabulous old photos! We had over 80 at the last one - let's make it 100 this year.

The old rule: "You must have trained at DRI" no longer applies. It is £25 per ticket, please contact Mandy Dalton on 644403 or mandy.dalton1@nhs.net for further details.



Breaking Significant News Workshop

The way in which significant news is broken affects long term outcome. The specialist palliative care team would like to invite all staff who are involved in breaking significant news to attend a new workshop that they are providing at the Simulation Centre in Mexborough.

This study day provides an opportunity to gain knowledge around best practice guidelines in breaking significant news, and to experience clinical scenarios around breaking significant news using simulation and feedback.

It will focus on understanding how effective communication skills impact on breaking significant news. It will also consider the emotional impact on self of breaking significant news.

The first workshop will be held on 25 April. To book a place email dbth.clinical.simulation@nhs.net or call 649106.



New SET booklet launched

The new [SET Booklet](#) has now been launched along with the eLearning course: 272 SET Booklet Awareness Questions 2018/19, which is accessible via MY ESR.

It is a requirement that all trust staff complete the SET Booklet Awareness Questions on an annual basis. You can check via MY ESR when you are due to undertake the eLearning by clicking into My Learning and checking your compliance matrix for the competency as shown to the right.

Competency Colour Codes:

Red – Expired – You need to complete the SET Booklet

Yellow – Expiring Soon- You need to complete prior to the expiry date

Green – In Date

If you require a username and/or password for MY ESR please click on the link for details on how to do this: http://intranet/Corporate-Directorates/Human_Resources/ESR_portal.aspx

| Competence Requirements | | |
|--|-------------|--------|
| Click "Search" to find certifications, courses and learning paths with the required competence | | |
| | | |
| Competence Name | Expiry Date | Search |
| 272 LOCAL SET Awareness Core | 06-Mar-2018 | |

NHSmal - forgot your password?

Since the Trust migrated to NHSmal in August, the IT Service Desk has been inundated with calls. There were over 350 NHSmal password resets in January.

This considerable impact on the service desk means long queues and delays to other IT requests. You can help take pressure off the service desk by resetting your own password.

Self Service Password Resets

- Ensure that you have entered a mobile number in your NHSmal Profile.
- Go to <https://portal.nhs.net/> and click login, followed by the 'Forgotten Password?' option.
- Follow the guidance displayed on screen.
- If, for whatever reason, you are unable to use the self-service, then you can of course call the IT Service Desk (ext. 644190).



Out of Hours Resets

We are also pleased to announce that if you need an NHSmal password reset outside of the standard service desk operating hours, then you will be able to go through the National Service Desk to action this. Just call 03332001133.

Please note that this service is only to be used if there is a clinical risk associated with not having access to your email. The national service desk will still require you to authenticate yourself by answering your security questions.

Friday Lunchtime Lecture

The Friday Lunchtime Lecture on 23 February will take place in the Lecture Theatre, Education Centre, DRI and will be transmitted to the Kilton Room at Bassetlaw and the Boardroom at Montagu.

Topic:

Quality Improvement



Speakers:

- Paul Shannon, Consultant Anaesthetist and Lead Consultant for Quality Improvement and Innovation
- Beccy Vallance, Lead Nurse Quality Improvement & Innovation
- Jim Chapman, Qii Coach / Project Manager
- Petra Bryan, Head of Quality Improvement & Innovation

Overview:

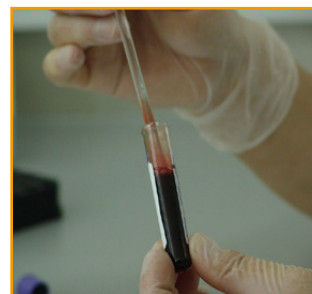
An interactive introduction to the concept of 'quality' and 'quality improvement', especially as applied to healthcare. Attendees will leave the session with an awareness of quality improvement within the NHS in general, and DBTH in particular. They will know how to find further information and be inspired to start their own quality improvement activities!

A sponsored lunch will be served at 12.30pm and the lecture will start at 1.00pm.

Microbiology request forms and samples

It has recently been noticed that request forms and samples being sent to Microbiology are inadequately completed. This includes patient location missing and/or requesting Doctor missing. This can cause delays in patients receiving their results and even samples being rejected in extreme cases.

Please can all staff fill out all required information clearly on request forms (including stating Doncaster or Bassetlaw) in order to minimise errors and delays in patient reports.



Cancelling a room booking



If you have a room booked in the Education Centre at DRI or the Hub at Bassetlaw and you no longer need it, please contact Training and Education to cancel your booking.

The room can then be offered to someone else. An audit of room usage is being undertaken and you may be unable to book rooms if your booking isn't cancelled but the room not used. Please help us to make the best use of our facilities.

Annual Pain Symposium

The Opiates and Pain Management symposium will be held in the Education Centre at DRI on 16 May, 9.00am to 4.00pm.

The day is aimed at all healthcare professionals, nurses, GPs and consultants to provide a more comprehensive understanding regarding opiate prescribing and when it is appropriate. Potential side effects of long term opiate use will be discussed and highlight potential dangers of addiction, tolerance and dependence.

Please email Rebecca.mcdonald1@nhs.net to book a place.



Working Together Partnership Vanguard Newsletter



The February edition of the newsletter can be found [here](#). It includes information about work to standardise HR processes, a new joined up cancer technology, information about a radiology event which took place this month and much more.



Join the staff Facebook group: It's easy, just *click here*.

Electronic Bed Management at Bassetlaw Hospital

The Trust will be introducing a new Bed Management System throughout the Wards at Bassetlaw in the near future.

CaMIS Bed Management supports the patient journey from admission through to discharge enabling ward staff to promptly select the patient into a bed, transfer and discharge their patients in a timely manner. There are many benefits which include time saving for clinical and administrative roles to invest into patient care, utilising beds more practically and reduced cancellation of planned admissions and effective patient discharges.

The IT Project Team will be visiting the wards to discuss the rollout in more detail and to answer any questions. Training will be carried out near to go-live and a schedule of dates will be made available.

Should you require any further information or clarification please contact Kate Harris kate.harris4@nhs.net or Sue Bunn sue.bunn@nhs.net



Bank Workers Registration Agreement

The newly-launched Bank Workers Registration Agreement should be issued to current employees of DBTH who would like to work as-and-when hours in addition to their contracted hours and to new workers who apply to work as-and-when hours.

There are two template documents (one for [medical staff](#) and one for all [other staff](#)) on the intranet [Recruitment Team page](#) to be issued to anyone who:

- Is a current employee and who would like to work additional hours (plain time rates)
- Is not an employee and who has been recruited to work hours flexibly (please note recruitment standards and pre-employment checks continue to apply)
- Currently processes regards payment of hours worked will remain in place i.e. accurate completion and authorisation of timesheet submitted to SBS.



Should you have any queries regards this please contact Christine.white7@nhs.net, HR Business Partner on 01302 642564

We're going System Perfect 27 February

From 27 February to 5 March, the Trust will go 'System Perfect'. Like previous week's before it, this is an opportunity to realign our systems and ways of working, investigating where things can improve while implementing sustainable improvements for the following 51 weeks of the year.

This isn't to say that we don't strive each and every week to be perfect, this is instead about removing any and all obstacles you face, ensuring the system flows just right and giving the patient the best possible experience.

Key focus for the week:

- Discharges for tomorrow – being able to clearly identify, plan for and track the discharges for the next day
- Test out the Doncaster Discharge Passport, prior to a relaunch later in the year
- System wide ops meeting at 12:30 each day to resolve key issues and streamline patient flow.

Please remember to cascade this information to your colleagues presentations are encouraged. Please email abstract entries to joanne.sayles@nhs.net before 30 September 2018.



Tommy retires after 40 years

Tommy Douglas has been a porter at DRI for just over 39 years but will soon be hanging up his boots.

But, he won't forget his fond memories of working for the Trust. He said: "I've enjoyed working with all the people I've worked with. We've had fun over the years and the camaraderie is brilliant. When I first started we were responsible for doing security on site as well so we really had to stick together."

Tommy was part of a campaign to celebrate NHS staff in 1988 to mark the 40th birthday of the health service. His life sized photo was displayed around the hospital and in the Frenchgate Centre in Doncaster. He said: "I remember my sister-in-law trying to speak to my cut out in the Frenchgate."

Tommy is planning to keep himself active and will spend his extra free-time clay pigeon shooting and fishing for carp.

We'd like to thank Tommy for all the hard work he's put in over the last 40 years. Here he is with Cardboard Tommy from 1988!



Independent inquiry into child sexual abuse (IICSA)

IICSA was set up to look at the ways organisations in England and Wales may have failed to protect children from sexual abuse. We need to listen to people who were sexually abused as children to understand what happened in the past, how organisations responded, and to find ways to better protect children in the future.

The Truth Project gives people who have experienced child sexual abuse the opportunity to share their views and experiences with IICSA in a supportive and confidential way. You will be listened to with compassion and not judged and your experience and views will help to protect children from sexual abuse in the future.

If you're a survivor of child sexual abuse, and you are thinking about sharing your experience then the Inquiry's Truth Project would like to hear from you. Trust staff can also support patients to contact the Truth Project.

There are a number of ways for you to get in touch:

- 0800 917 1000
- www.iicsa.org.uk/victims-and-survivors
- contact@iicsa.org.uk
- contact the Safeguarding Team on 642437 for further advice and support



Zero tolerance to MRSA



All patients with a positive MRSA screen to be promptly isolated and started on decolonisation as per Trust policy. All wards should target 97% hand hygiene compliance to make sure you are not responsible for a case of MRSA.

Medical Device Advice

If you're moving a medical device, discharging a patient with one to take home or purchasing medical equipment, please make sure you read the advice below from Medical Technical Services.

Moving a device to a new permanent location

Equipment is sometimes recalled for safety reasons so it's very important that MTS have an accurate location. If equipment is covered by a contract it may not get serviced unless the team know where it is now based. You can use this simple [online form](#) to let the team know of any location changes.

Discharging patients home with a Trust owned medical device

MTS have produced guidance on discharging patients with Trust owned equipment which includes a flowchart and template forms. It can be found [here](#) and on the Medical Devices Management Policy. This and much more support can be found on the [MTS Website](#).

Purchasing Medical Equipment

It is important to make sure that the correct procedures are followed when trialling or purchasing medical equipment. All medical equipment should be recorded on to the database even if it is only being trialled so we can react to equipment recalls and important safety alerts. Always consult procurement or medical technical services when considering medical equipment purchases or trials.



SBS Payroll clinics

Colleagues from the SBS payroll team in Sheffield will be on site at the end of February.

Staff will be able to book a 20 minute meeting with a member of the payroll team to discuss pay related issues and managers who have staff who are not on the roster system will be able to complete timesheet training.

How to Book

To be allocated a slot for either the payroll clinics or the timesheets training session's staff and managers should email the dbth.sbsliaisonofficer@nhs.net or ring extension 644107.

For the timesheet training managers should request the session they wish to attend.

For the payroll clinics, which 20 minute slot within the times provided. If the slot they request is not available staff will be offered an alternative time.

Slots will be allocated on a first come first served basis.

Payroll clinics

- **26 February**, 8.30 to 11.30am, Meeting room, The HUB, Bassetlaw
- **26 February**, 1.30 to 4.30pm, Learning room 1, Education Centre, DRI
- **27 February**, 8.30am to 12.30pm, Learning room 1, Education Centre, DRI
- **28 February**, 9.00am to 12.30pm, Meeting room, Montagu

Timesheet training

- **26 February**, Lecture Theatre, DRI (3 x 1 hour sessions commencing at 9am, 10am and 11am)
- **26 February**, Meeting room, the HUB, Bassetlaw (3 x 1 hour sessions commencing at 2pm, 3pm and 4pm)
- **28 February**, Board room, Montagu (2 x 1 hour sessions commencing at 10:30am and 11:30am)

Thank you #TeamDBTH

Managed to avert an admission this morning after a pump malfunction thanks to Gill and the amazing diabetes team at Bassetlaw.

Thank you for everything! #type1diabetes
#healthheroes #badstartTuesday @DBH_NHSFT

Thank you to the family of George Slaney who was treated in ED at Bassetlaw Hospital who have made a donation in the sum of £162.00 which was collected at Georges funeral. George spent some time in ED before he passed away last year and his family wanted to thank the staff as they were so grateful for the care he received.

I brought my husband to A&E with severe pain. Everyone we saw from the receptionist, triage nurse and the nurse who examined him were kind, helpful, treated us all with respect and reassured my husband. He was seen on Ward B6, the ward staff were friendly, helpful and efficient, the consultant was reassuring and carried out a procedure to relieve my husband's discomfort in an efficient, kind and caring manner. The consultant came to the waiting room to reassure us that my husband was fine and that the procedure had been successful. The service from every member of staff was superb, we are so grateful for our wonderful health service and the committed, caring staff at Bassetlaw Hospital.

Respiratory unit tea party



The Respiratory Unit are holding a tea party on 14 March to raise money which will go towards their end of life care rooms and new tvs for their single rooms.

If you'd like to help them raise money to improve the experience for respiratory patients, head over to the Respiratory Unit from 12.00noon onwards.

There will be coffee, tea and lots of cake and even some savoury snacks for those of you who are on a break from the sugar!

There will also be a raffle you can try your luck in, with chances of winning top prizes including a 2 for 1 Cupcakes to Love voucher, Walkers Garden Nursery afternoon tea for two and prizes from Vue Cinemas, Toby Carvery, spa treatments and lots more.

Congratulations Tracey and Nigel

Congratulations to Tracey McVann, Team Leader/Secretary to Dermatology, and her husband Nigel, who welcomed baby Jessica into the world on 18 January at Bassetlaw Hospital. Both mum and baby are doing well!



Your *Health* & Wellbeing update

Benefits of walking

Walking regularly can have lots of good effects on your mental and physical health.

Walking for just 30 minutes a day can help you maintain a healthy weight, strengthen your bones and muscles and improve your balance and coordination. It can also help prevent or manage various conditions including heart disease, high blood pressure and type 2 diabetes.

It's also proven that any exercise, including walking, can improve your mood and cognitive function and help you to clear your head and reduce anxiety. So go for a stroll and feel good!

DeChox this March

A new challenge has been extended to all DBTH staff to give up chocolate for the whole of March.

British Heart Foundation are encouraging chocolate lovers to give up their favourite snack for a month and feel the benefits. Any sort of cocoa is a no-no, which means chocolate bars, treats, biscuits, ice cream, cake – and even the chocolate sprinkles on your cappuccino – are off limits during March.

Last year dechoxers raised over £1 million for life saving heart research.

[Sign up here!](#)

**BALLS TO
CHOCOLATE.
DECHOX™**



Bassetlaw Lunchtime Walk

There will be no lunchtime walk at Bassetlaw this week as the walk leaders are both on leave!

See you on the 28 February, 1.00pm in the main entrance!

Wednesday Walk

The lunchtime walk is back!

At Bassetlaw, the walk leaders will be setting off from main entrance at 1.00pm for a 20 minute walk around the site.

At DRI the walk leaders will be meeting at Gate 3 at 1.00pm for a short walk around the site.

Why not join in? Walking at lunch time can help you to destress and can energise you for the afternoon ahead!

If you have any questions just ring 642581/2.



HELP Employee Assistance Service

Work can be tough. Life can be tough. Put them together and all of us can need support and help from time to time.

The HELP Service can provide professional, confidential, independent and unbiased support and guidance. Their service is 24/7 and you can contact them on 0800 028 8761.

Alternatively, you can go to dbh.helpeap.com for more information.



Person Centred Care Day

PCC places the needs and desires of the patient central to all clinical encounters.

The Trust is holding a number of Person Centred Care Days over the coming months, the first being on Thursday 22 February, 8.30am to 5.00pm in the DRI Education Centre. [For more information click here.](#)



Changes to pregnancy tests



From the 1 March, the current pregnancy tests will no longer be available to order.

From this date, please order the new kits from MEDiCheck. Please make sure you read the instructions carefully as the test time has changed. Once the new test kits are received please return any unused old kits to Dawn Lee, Pathology, DRI.

Supply chain code: HHH2600

Tusker cars - safety stars

Tusker are offering DBTH staff great deals on their 'safety superstars.'

They are offering cars rated five stars for safety on their Car Benefit Scheme.

Through the Benefit Scheme, your fixed monthly amount covers insurance, road tax, replacement tyres, breakdown cover, servicing, MOT and maintenance; so there are no unexpected garage bills.

No deposit to pay and no checks on your credit history. To get a quote and see the range of cars available simply log in at tuskerdirect.com or for more information, call us on 0333 400 7431 or email EET@tuskerdirect.com.



Shaun takes on 840 mile challenge

Shaun Fox, along with 11 other team members, is taking on an 840 mile cycle challenge from Pontefract to Paris and back to raise money for Macmillan Cancer Support.

Their target is £10,000 and they're nearly half way but they need your support!

If you'd like to sponsor the team you can do so through their JustGiving page [here](#).





East Dining Room

Although refurbishment works are still underway in the East Dining Room, there is still seating available.

You are welcome to take your own food into the dining area and use the tables and chairs provided.

Aspretto cafes

The Aspretto café in the Courtyard is now refurbished and open, selling panini's, cakes, salad, soups, toast, treats, as well as a wide range of sandwiches.

Work now starts on the Women's Aspretto Café this week and will reopen 22 February.

Costa and Subway

Construction work is well underway at Doncaster and the new retail outlets are starting to take shape. We are pleased to announce Subway will be opening during week commencing 12 March, followed by the new Costa during week commencing 9 April.

Subway will provide a taste of the high street, with a variety of great tasting, healthy, good value, fresh, quality food choices. There will be many different sub combinations and sizes available. You'll be pleased to hear that you will be able to enjoy the same pricing as you'll find on the high street, similarly for the new Costa also.

Costa will offer handcrafted coffee, expert baristas, outstanding food and a warm welcome to boot. Coffee is made with the finest beans, equipment and techniques to make sure that every cup makes the grade. Additional to the range on offer will be rich, creamy and delicious mocha & hot chocolate. Alongside this there will be a unique range of specialty drinks including the delicious latte selection. When it comes to food, Costa have sourced the best producers, finest ingredients and expert bakers to help us create the range of delicious and value for money food - all of which sounds very exciting for the Trust!

Meal Deals

In addition to the £4.99 Panini Meal Deal, The Sandwich Meal Deal will be offered at £3.69 (for the everyday range) and £4.25 (for the premium range), and include a snack or fruit, and a drink. Please look for the freestanding banners and point of sale that show what's included in the deal, and additionally the stickers on the sandwich packaging which promote the 22 sandwich varieties within the range included in the deal. Alternatively have a chat with the retail staff who will be sure to help.

We look forward to welcoming you in the new retail units and receiving your feedback on how we can continue to develop our retail offers.



Photo of the week

Anna Wozniak, Cardiac Physiology Practitioner, took this on her recent holiday to Poland looking out over Bukowina Tatrzańska.

Please keep your photos coming in, by sending them to dbth.buzz@nhs.net (in jpeg format) and we will publish some of the best in future issues.



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