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The Hive

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Welcome to The Hive: The Trust's new Extranet

4th February

Latest



'Making Mealtimes Matter'

8th February



It's not too late to get your flu jab

8th February



'The Hive' to launch this week

Our brand new internal site 'The Hive' will launch this week, replacing our current Intranet **page 8**



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DBTH Hosts International ENT Masterclass

For the 15th consecutive year, Doncaster Royal Infirmary (DRI) hosted an international ENT Masterclass, which was filled with high-quality academic activity and innovative firsts.

With delegates participating from across the UK, Australia, China, the Maldives, Germany, Argentine, Lithuania, Ireland and Switzerland, the event was very well attended and courses even sold out!

The meeting kicked-off with a welcome address by Richard Parker OBE, Chief Executive, who spoke of DBTH's concentrated efforts to promote higher surgical training. In particular, he praised the organisers of the ENT Masterclass, for expanding the annual session into a true international platform.



Mr Shahed Quraishi, founding director of the ENT Masterclass, then thanked the Trust for all of its support in this regard, as well as the volunteer faculty for their tremendous contributions. After all, without their hard work and dedication, this academic venture would not have been possible. The highlight of the meeting was the five-member ENT delegation from China, which was led by Prof Liangfa Liu, Chair of Head & Neck Surgery at Capital Medical University Beijing. This three day event was attended by over 100 trainees and 25 faculty members. There were 32 Masterclass lectures, three panel discussion sessions and two Interactive Group Sessions.

Meanwhile, the masterclass also pioneered and made history when it launched its very own YouTube channel (The first UK medical course to do so). This streamed live proceedings for nearly 22 hours over the weekend. The first day ended with a course dinner for the faculty and delegates, where Suzy Brain England OBE, Trust Chair, was the chief guest. All is now set for the next series of Doncaster ENT Masterclasses in summer.

Welcoming Lois Mellor, Head of Midwifery

We are pleased to introduce our new Head of Midwifery, Lois Mellor, who will be sitting in the Children's and Families division under Mr Eki Emovon.

Passionate about providing excellent care for women and their families, Lois has an extensive background working in the NHS. Having acquired experience at numerous organisations throughout the country, she is sure to bring in many fresh ideas and improvements for our Midwifery service.



She is already settling in and is keen to ensure that midwives are at the forefront of providing excellent care at the Trust. Among her goals, Lois intends to make use of the maternity transformation programme and to implement "better births", so that we can redesign the service we provide.

Speaking about her appointment, Lois said: "I am very excited to join DBTH and look forward to developing our midwifery provision. After all, we should always be striving to make proactive advancements and to make any necessary improvements, as this is fundamental to the care that we provide. To do this, I firmly believe that we should be actively involving women and listening to their feedback and suggestions, which is something that I will be leading in the coming months."

Lois is now in post and is already hard at work. She can be reached at lois.mellor@nhs.net.

Surgical & Cancer Services Awards: January

In recognition of the hard work and commitment of the Surgical & Cancer Services Division, the senior management team have launched a new monthly "Thank You" award.

Each one is based on feedback from patients, relatives, learners and colleagues and will be presented to an individual member of the team. Everyone has the ability to demonstrate leadership skills and therefore nominations are not role restricted.

Each winner will then have the opportunity to nominate a whole team, which does not necessarily have to be their own team, for a separate award. Again, there are no restrictions, the team just needs to demonstrate a commitment to our We Care values. Nominations are made to Gillian.Frost2@nhs.net by the 20th of each a month, based on feedback received directly from patients.

January's individual winner is Julie Hardy, Colorectal Nurse Specialist. Described in feedback as "an angel in disguise", "caring and considerate" and "committed to the colorectal MDT", she is truly deserving of this award. In return, Julie nominated the Colorectal & Upper GI admin team for their dedication and compassionate approach to supporting patients and colleagues alike, as well as for keeping the ship going in the right direction.



Appraisal season soundbites

The DBTH annual Appraisal Season will take place from 1 April until 30 June. In order to support managers and leaders during this period, we have developed the Quality Appraisals Soundbite.

This is a 90 minute interactive session which will equip attendees with the key tools they need to deliver better appraisals. The schedule for these sessions can be found below:

Date	Time	Venue
18 February	9 to 10.30am	Bassetlaw Boardroom
19 February	3 to 4.30pm	DRI Education Centre, Room 3
22 February	1 to 2.30pm	DRI Education Centre, Room 2
13 March	2pm to 3.30pm	DRI Education Centre
28 March	9.30 to 11am	DRI Education Centre, Room 5

You can book a place onto any of the above by contacting dbth.training.department@nhs.net or by calling ext. 642055. Please note, the soundbites can also be delivered to teams within the workplace upon request.

For more information about Appraisal Soundbites, contact Katie Gudgeon on Katherine.Gudgeon1@nhs.net.



Join the staff Facebook group: It's easy, just *click here*.



Your *Health* & Wellbeing update

Reiki Clinic Every Thursday @ DRI

Darren, our resident Reiki specialist, will be in the Physiotherapy outpatients department every Thursday.

Your first appointment with Darren is free, then £22.00 for 50min treatment afterwards, which includes a 45% NHS Discount.

For more information or to book an appointment please contact Darren direct on the contact details below.

Call or text: 07932 502608.

Another successful trip from Doctor Bike

Doctor Bike, known by those close to him as Chris, has paid another successful visit to DRI to tend to your cycling needs. Lots of you had him look at your bikes, here's some feedback:

David Jones, Respiratory Physiologist:

"I thought it was absolutely brilliant!"

Mark Powell, Theatres ODO:

"Just want to say thank you for letting me know where he was going to be based today, Just picked my bike up, runs like a dream so thank you.

"I would like to mention Chris was polite and lovely to speak to, Done a very good job hope he is here again next year :D"

Meditation with Eshraine

The Health and Wellbeing team have arranged some on-site meditation sessions, run by Eshraine.

The sessions are held every Friday in the South Block Meeting Room between 12.00 and 12.30 lunchtime and are just £5 per session.

To book a place, please call the team on 01302 642583.

Places are limited so please make sure you book in beforehand!



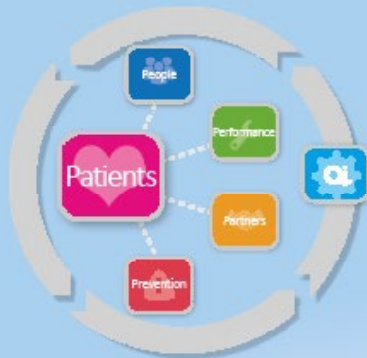
Our refreshed values and vision: Click to print



**Doncaster and Bassetlaw
Teaching Hospitals**
NHS Foundation Trust

Our vision: To be the safest trust in England, outstanding in all that we do.

Our core objectives which will help us get there:



Work with patients to continue to develop accessible, high quality and responsive services.



As a Teaching Hospital we are committed to continuously developing the skills, innovation and leadership of our staff to provide high quality, efficient and effective care.



We will ensure our services are high performing, developing and enhancing elective care facilities at Bassetlaw Hospital and Montagu Hospital and ensuring the appropriate capacity for increasing specialist and emergency care at Doncaster Royal Infirmary.



We will increase partnership working to benefit people and communities.



Support the development of enhanced community based services, prevention and self-care.



Ensuring every member of staff is delivering the highest quality patient care by implementing Quality Improvements.



Our values:

Guide us in everything that we do.



**Doncaster and Bassetlaw
Teaching Hospitals**
NHS Foundation Trust



We always put the patient first.

Everyone counts – we treat each other with courtesy, honesty, respect and dignity.

Committed to quality and continuously improving patient experience.

Always caring and compassionate.

Responsible and accountable for our actions – taking pride in our work.

Encouraging and valuing our diverse staff and rewarding ability and innovation.



Sharing How We Care



The latest edition of the **Sharing How We Care** newsletter is available to view on the website [here](#).

In each edition, we will be sharing learning from deaths, incidents, patient experience and what work is going on across the Trust to keep our patients safer, as well as celebrating achievements.

This newsletter is created by an editorial committee lead by Cindy Storer, Deputy Director of Quality and Governance and Tim Noble, Deputy Medical Director. Want something to feature next month? Contact Cindy.Storer@nhs.net and Timothy.Noble2@nhs.net

Karen and Moira take up residence at Bassetlaw

Karen Barnard, Director of P&OD, and Moira Hardy, Director of Nursing, Midwifery and AHP, have relocated their offices to Bassetlaw Hospital.

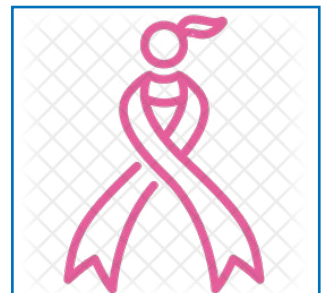
The pair are keen to get out and about and meet teams on site, so if you want to invite them to your ward or service, email lauren.butterfield1@nhs.net. Here's a snap of Karen meeting with the ED team last week.



Breast Awareness fundraiser raises £7,000

A patient's family organised a very successful fundraiser in aid of breast awareness.

The event, held on Saturday 2 February at Parklands social club raised over £7,000. Pauline Harrison sold raffle tickets at the event and Pam Nuttal, CDC scooped one of the top prizes- a day at Bawtry Paintball and Lazer Field. Colleagues from other departments also won prizes including massages, mini golf and meals out. Pauline would like to thank everyone who bought tickets and attended.



Message from Safeguarding



Please be aware that it is not appropriate to use children (under the age of 16) as Interpreters.

The only exception to this would be in an emergency situation and, even then, they should only be interpreting basic information like names, ages and contact numbers. Regardless of the circumstances, they must never be used to assess health or to discuss diagnosis and treatment plans.

Change to NHSmail password resets

The IT Service Desk service spends roughly 30% of its time resetting and unlocking email accounts.

This is time-consuming and can distract the team from other crucial jobs. As has been communicated in previous weeks, the Service Desk will no longer support this request and all passwords must be reset using the following methods:



1. Head to <https://portal.nhs.net/help/selfservice> and update your NHSmail profile with a mobile phone number and create your own 'security questions'. This is a simple process and to date, over 63% of all staff have done this. If you haven't, please do so at your earliest convenience.

2. Contact your local department administrator for support in unlocking your account or resetting your password. The list of staff with permissions to help with this can be viewed by using the Chrome browser to access: http://dbhlive01/it_services/index.php.

The IT Service will continue to monitor the situation over the next few weeks to ensure the new arrangements are working as expected. If you need further information or have additional concerns regarding this issue, please contact David Linacre on ext. 644192.

Fraud Squad NHS

Counter fraud professionals took centre-stage this week, as a new TV documentary debuted on BBC One, shining a light all the good work these specialists do to protect the NHS from financial crime. Titled "Fraud Squad NHS", this eye-opening series gave a behind-the-scenes look at their investigations

Airing every Monday at 9.15am, the five-part series will also be available on BBC iPlayer for up to a month.



Quality Improvement Drop-in session at Bassetlaw

19th February, 9am – 1pm, Meeting Room, Bassetlaw Hospital

Would you like to:

- Know more about Quality Improvement at DBTH and our approach?
- Understand what work is happening across the trust including finding out more about work taking place in Trauma & Orthopaedics and Maternity?
- Get advice and support for any Qi projects and work you are undertaking locally including tips on how to upload these onto the Qi database?
- Know how to access training and resources on Qi to increase your confidence in various tools and methods?



If so, then come along to a drop-in session at Bassetlaw where members of the Qi team will be available along with information to take away. There is no need to book, and you can nip in for just five mins.

Look forward to seeing you there.

Watch out for a similar session at DRI, and Mexborough coming up soon.

Updated IPOC: Infection Prevention Control

The Trust has updated one of its Integrated Pathways of Care (IPOC), in order to help staff manage inpatients with suspected or confirmed cases of infection. This is a revised document, replacing the older version you may be familiar with.

Functioning as a handy guide, [the IPOC](#) details the steps that need to be followed to reduce the spread of disease. Ensuring that it is clear and easy to follow, it has been worked on by the Infection Prevention Control (IPC) team, the IPC Link champions and the Acute Medical Unit.



Although the document is replacing the old version, it will still be printed in light blue. The main difference is that it is much more concise and to the point. Until the new IPOC arrives, please continue to use up the previous version.

A message from Richard: **Please park responsibly**

Since taking up post as Chief Executive in early 2016, I have received regular correspondence from local residents about inconsiderate and inappropriate parking on the roads around the hospitals.

Although I realise that this may not be staff I would like to ask colleagues who do park on the local roads to please be considerate to our neighbours, ensuring your vehicle is not blocking access to properties, obstructing any roads or creating any problems for residents. If the residents do continue to experience problems the local authority are likely to rezone areas, leading to further challenges in parking around site.



Unfortunately, due to the number of staff and visitors that need access to our hospitals each and every day all of our hospital sites have limits on the amount of parking spots available. At DRI, this issue can be mitigated somewhat by using the Park and Ride.

Please respect our neighbours, if you cannot park on-site, only leave your car where you know it will not cause problems or disruption for our neighbours. If altercations occur please contact the police to resolve any issues sensibly.

SBS payroll clinics

SBS will be holding some on-site payroll clinics on the following dates:

- 25 February, 8.30am- 5pm, Learning Room 5 Education Centre, DRI
- 1 March, 8.30am- 1pm, Kilton Room, The Hub, Bassetlaw

Any member of staff wishing to raise a pay query can book a 20 minute slot and speak to someone from SBS in person. These slots will be allocated on a first come first served basis and can be booked by emailing dbth.sbsliaisonofficer@nhs.net.



Please do not attend unless you have a confirmation email that your slot has been booked. If you have a pay related question and are unable to attend, you can contact SBS online. The dates above are for payroll queries only- for pension questions please contact SBS [here](#).

The new Extranet Launches Friday (15 February)

After a year of development, The Hive will launch this Friday at 3pm.

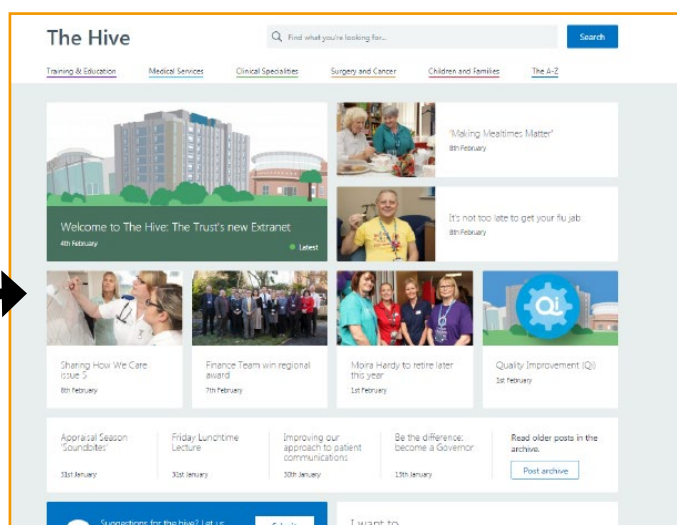
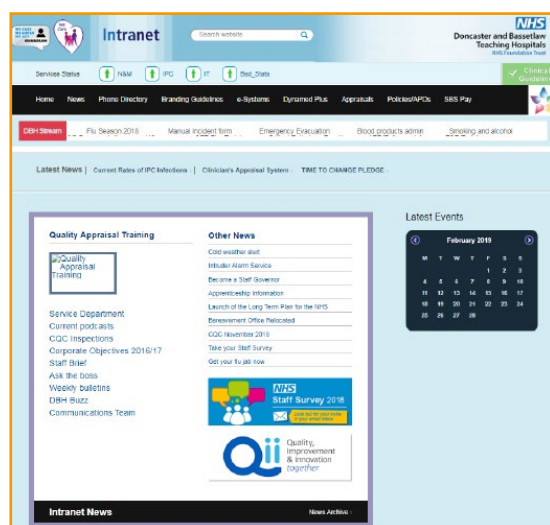
This new 'Extranet' will replace our current Intranet, however to ensure a smooth transition, both will be available to access for a period of six months. As our current Intranet contains more than 1,000 pages of information, we are still migrating some content across, so if something is missing, rest-assured that we will get to it.

What are the benefits of the new site?

- It's an 'Extranet' meaning that you can log-on to it anywhere and on any device
- Its easier to use and much easier to navigate - with everything tidied into an A to Z for access
- It uses Wordpress, meaning editing and managing the site is much simpler
- It's more up-to-date and easier to keep track of information - with a new site comes less clutter
- Importantly, it looks much prettier!

On Friday, the homepages of Internet Explorer and Google Chrome will change, offering access to the new 'Hive' and the old Intranet.

Please note, the Hive requires a username and password to log-on. This is your NHS email address and the password **DBTH123#**!. If you do not have an email address currently, please contact Amy.Lee11@nhs.net or the Communications Team on 01302 644244 who can sort out access.



Correct Safeguarding referrals

When making a Safeguarding Adults referral to Nottinghamshire MASH, please follow the correct process.

Specifically, you will need to make sure that the Safeguarding Adults Team are aware of the patient's name and the type of abuse that is suspected. Please also ensure the [correct form](#) is completed. Meanwhile, if you make a Deprivation of Liberty Safeguards (DoLS) application, please inform the team of this as well.

To contact the safeguarding adults team, please call ext. 642437 or email dbth.safeguardingadultsreferral@nhs.net.



ReSPECT Training

ReSPECT is a new clinical process that will soon be introduced into the Trust. In a nutshell, this is a planning tool for doctors to use in preparation for one of their patients becoming critically ill.



Specifically, doctors will be able to create personalised recommendations for an individual's care, in case they are ever put in a position where they are unable to express a choice.

It is important that Doctors receive training in this area. To that end, the education centre will be hosting ReSPECT level 2 training sessions in advance of the 1st April, when the process will be implemented

The sessions are mandatory for anyone who will be completing the documentation. The slots are as follows:

Date	Time	Venue
Tuesday 5 March	8.30 to 11.30am	DRI, eLearning Suite
Wednesday 6 March	8.30 to 11.30am	DRI, eLearning Suite
Wednesday 6 March	1.30 to 4pm	DRI, eLearning Suite

Places are limited to 10 per session, so please book promptly if you are interested. To do so, email sonya.burton@nhs.net.

Research Opportunity: Clinical Academic Fellowship

Do you want a funded secondment for Masters Level training and for developing a PhD proposal? If so, then the National Institute for Health Research have a scheme that will be right up your street! Their Pre-doctoral Clinical Academic Fellowship (PCAF) is now open for applications.

Supporting early career researchers to undertake a personalised academic programme, the scheme allows applicants to continue developing in their clinical role whilst studying. PCAF is a two-year award full time or it can be taken part-time (60%- 95% FTE). During that period, award holders will split their time equally between their clinical position and the training and development funded through the scheme.



Applicants should currently be one of the ICA programme eligible professions. Closing date: 1.00pm, 11 April 2019

For more information and the full eligibility criteria, please visit www.nihr.ac.uk/hee-pca or contact Julie Bury, Research Fellow, at Julie.bury@nhs.net.

Thank you Mexborough Outpatients



A very happy patient who attended Montagu Outpatient Department recently has left some outstanding feedback for the team there: "Best Hospital in the UK. All hospitals should be run like this one. All the staff are kind and helpful. This hospital is one thing that makes me proud to be British."

New CT scanning suite to be built at DRI

A project to build a new Computed Tomography (CT) scanner suite at Doncaster Royal Infirmary gets under way this week, starting with a groundbreaking ceremony this Friday (15 Febraury).

This development is a result of Doncaster and Bassetlaw Teaching Hospitals (DBTH) receiving £4.2 million from the Department of Health and Social Care to build the brand new facility at its Doncaster site and support from the Doncaster Cancer Detection Trust.

CT scanners use X-rays to create detailed images of inside the body. They're carried out in hospital by specially-trained operators called radiographers, and are crucial for diagnosis, guiding further tests or treatments and monitor conditions.

With this additional funding, the Trust will build a new CT suite, located close to the Emergency Department. With further help from the Doncaster Cancer Detection Trust an additional scanner will be purchased to replace the existing machine at the hospital, meaning that patients will be able to benefit from this increased CT capacity.

Richard Parker OBE, Chief Executive at Doncaster and Bassetlaw Teaching Hospitals, said: "We are delighted to have received this funding to build a new CT Suite at Doncaster Royal Infirmary. With this state-of-the-art facility, we will be able to substantially improve care and treatment within the Trust. The ceremony on Friday will mark the start of this exciting new journey for the Trust.

"Ensuring we have the right equipment to support our clinicians to provide the highest quality care and treatment for patients is hugely important. Over many decades, the Trust has relied upon the support and friendship of the Doncaster Cancer Detection Trust. The charity has once again gone above and beyond and I want to thank them for their efforts in fundraising for an additional CT scanner."

The project to build the new CT suite begins in late February and will take around 54 weeks to complete.



Skin Integrity Champions

The Skin Integrity Team has recently launched the Skin Integrity Champion Programme holding its first event on Wednesday 30 January.

The programme has been developed “in house” by the Skin Integrity Team and consists of four modules:

- React to Red
- Wound Management
- Skin Tears
- Negative Pressure Wound Therapy



Each module comprises of a full educational day ending with a final assessment at the end of the day. The first cohort of 12 Skin Integrity Champions attended the first module (React to Red) with every participant passing the final assessment – which is a great result – well done to all!

Pictured are DBTH's first React to Red Skin Integrity Champions with members of the Skin Integrity Team. For further information regarding the champion Programme – please contact Tracy Vernon – Lead Nurse Skin Integrity

Star Awards nominations for February

DBTH Stars is our monthly staff awards scheme. Each month, colleagues, visitors and patients nominate members of Team DBTH who they think went above and beyond to provide great care, or a great service.

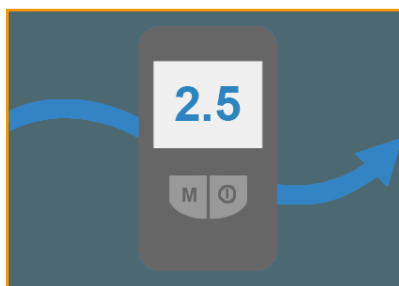


The winner of 'Star of the Month' is chosen by a judging panel of staff made up of staff from various departments across the Trust and the winner receives a £25 gift voucher, a coveted Star of the Month certificate and two free tickets to the annual awards ceremony.

Monthly winners are automatically nominated for Star of the Year at the ceremony. If you know someone who deserves some recognition, you can nominate them [here](#).

Don't forget to tell us how they go above and beyond as nominations are judged on what you write on the form. Send completed nomination forms to lindahamilton1@nhs.net or in the post to Linda Hamilton, Communications Office, DRI.

New Warfarin Booklet



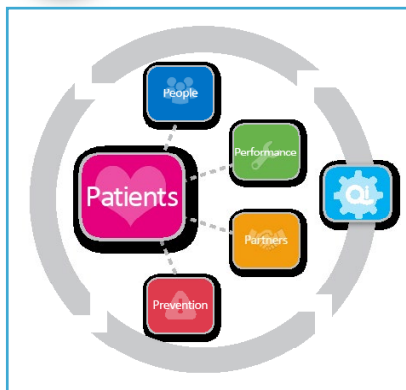
A new [information booklet](#) is now available for patients, breaking down everything they need to know about the anticoagulant Warfarin.

Answering various FAQs related to the medication, this guide details what the tablet does, how to identify the correct dosage to take, what an INR test is, who is responsible for monitoring it and much, much more.

In short, it's an incredibly useful document, one that is sure to make patients feel more confident and secure in taking the tablet. It even includes a list of everything they should have before leaving the hospital.



Refreshing our strategic objectives with Quality Improvement



This year, we have refreshed and strengthened our 'Quality Improvement' (Qi) structure within the Trust.

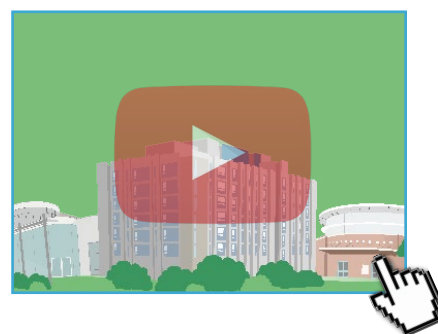
We believe it is essential that Qi is seen as the way things are done at DBTH, and therefore it is crucial that the approach is able to engage and involve all members of the team, from Ward to Board.

Therefore, we have revised the way in which we illustrate our strategic objectives by adding Qi, as we believe that this way of working should permeate everything we do as a Trust (see image to the left). As an organisation, we are aiming to be the **safest trust in England** and **outstanding in all we do**. We believe that it is only by fully embracing Qi methodology, that

this will be possible.

In mid-2018, we applied for and were successful in being chosen to receive support from NHS Improvement to help to develop our existing Qi programme. This means that we are developing the resources and capacity to support teams to identify and action improvements in their areas, with improvements developed alongside patients and other teams at the Trust and community.

Richard Parker OBE, Chief Executive, said: "We want to ensure improvement is seen as the way we do things at DBTH. By taking part in the NHS Improvement programme, we are able to take a whole-organisation approach to supporting improvement, with the Executive Team leading by example and working with their own teams and departments to support Qi". Work has already begun and you may have seen updates regarding improvement projects in Trauma and Orthopaedics, ED, Estates and Facilities and Maternity, alongside other smaller work streams in the Trust. With a number of 'Rapid Improvement Events' already completed, this is an incredibly exciting time and we can't wait to see what improvements and new ways of working are implemented as a result. Improvements teams make in their own areas of work are really important too to improve care for our patients and the way staff work together to provide this. To help you understand our approach to Qi at the Trust, we have developed the below roadmap as well as short animation (see right). Please take a look at them, and let us know what you think and if they are easy to understand with this short survey: <https://www.surveymonkey.co.uk/r/LZDKPMQ>.



We believe that sustained change is only made by asking the people who do the work how to be involved in improving things. If you wish to get involved with Qi work contact the team Dbh.Ideabox@nhs.net and for further information on Qi projects head to <http://dbhlive01/qii/index.php> (internal access only).





A very good boy

Photo of the week

Jane Hardy's furry friend Patrick enjoying a day at The Lakes!

Please keep your photos coming in, by sending them to dbth.buzz@nhs.net (in jpeg format) and we will publish some of the best in future issues.



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