

Star awards nomination guidance

Last year, the awards were quite competitive so we've put together this guidance to help you with your submission and give your nomination the best chance of being shortlisted at the panel. Whichever category you choose, make sure you check the criteria in the table below and give as much supporting information as you can.

All of the categories will be judged based on evidence of 'living' the Trust values which are:

- **We** always put the patient first.
- **Everyone** counts – we treat each other with courtesy, honest, respect and dignity.
- **Committed** to quality and continuously improving patient experience.
- **Always** caring and compassionate.
- **Responsible** and accountable for our actions – taking pride in our work.
- **Encouraging** and valuing our diverse staff and rewarding ability and innovation.

As well as the values, the judging panel will be looking at the criteria for each category, which you can find below.

Category	Criteria
Leader of the year	<p>This individual is a high performing leader successfully leading a team, having lived the Trust's leadership values and behaviours. They should always put patients first and act on feedback from patients, staff or partners. They should make positive staff experiences and be supportive of their team. This could be demonstrated by making improvements based on feedback (such as the staff survey) and developing staff into opportunities.</p> <p>Make sure you give some evidence which shows how this person's leadership is leading to better team performance.</p>
Unsung Hero of the year This award recognises someone that goes out of their way to	<p>This individual is a member of support staff who work in an area behind the scenes, whether it's in administration, services, estates or laboratory. They will have demonstrated commitment to their role, placing the patient at the heart of everything they do. They treat everybody (colleagues and patients) with dignity, respect and courtesy and demonstrate care and compassion.</p>

<p>provide an excellent service, often that patients or the public won't see. The focus is on support staff who work in an area behind the scenes, whether it's in administration, services, estates or laboratory.</p>	<p>Make sure you give some evidence on how they have taken pride in their work and used their initiative/innovation to deliver excellent services.</p>
<p>Teaching Hospital Award Education</p>	<p>This individual has shown a commitment to enhancing/ promoting research and/ or education and training to develop services for the benefit of patients.</p> <p>In your nomination, make sure you include how they have made improvements in the quality and breadth of training opportunities.</p> <p>If they have helped to develop themselves or others through development opportunities, you should include this here.</p>
<p>Teaching Hospital Award Research</p>	<p>This individual has shown a commitment to enhancing/ promoting research and/ or education and training to develop services for the benefit of patients.</p> <p>You should tell us how they have engaged with patients/ staff to increase the quality and breadth of research in the Trust, building research capacity and translating research into practice for the improvement of quality patient care. Or have acted as a proactive and influential partner in the local, regional and national research landscape.</p> <p>They have acted as a research Champion driving the research agenda at an operational level.</p>
<p>Rising Star Award This award is aimed at apprentices, students and individuals new to a role, or looking for their next move</p>	<p>This individual will be committed to their own and others learning and development through either traditional educational courses, or an opportunity to learn and develop through involvement (such as being a health champion).</p>

<p>within the organisation</p>	<p>In your nomination, you should tell us how they have gone above and beyond in order to make the most of their learning opportunities. Try and give some evidence of how their ambition and determination has been beneficial to themselves/ another individual/ a team/ the organisation/ patients/ carers.</p>
<p>Quality Improvement Award</p>	<p>This individual or team will be able to evidence how improvements (in terms of quality, cost, morale or demand) have been identified and implemented through DBTH quality improvement methodology for example Understand, Design, Deliver, Sustain.</p> <p>They will be able to demonstrate how staff at all levels have been involved to identify and implement changes and how patient input has been included.</p> <p>They will be able to demonstrate how they used Plan, Do, Study, Act to try out changes, study and observe what happened and see if it worked in practice and demonstrate the measures used as a baseline and after testing</p> <p>They will be able to evidence how progress is/ will be sustained</p>
<p>Patient Champion Award This award is predominantly aimed at clinical and support staff such as service assistants</p>	<p>This individual will have placed the patient at the centre of care and made improvements to patient experience, in partnership with patients and carers.</p> <p>In your nomination, please demonstrate how they treat everybody (colleagues and patients) with dignity, respect and courtesy and show care and compassion. You should provide some evidence on how they take pride in their work and use their initiative in their role to deliver excellent patient facing services</p>
<p>Volunteer of the Year This award is for a volunteer who goes above and beyond to</p>	<p>This individual has demonstrated commitment to their volunteer role, placing the patient at the heart of everything they do. They treat everybody (colleagues and patients) with dignity, respect and courtesy</p> <p>You should tell us in your nomination how they have demonstrated care and compassion, taken pride in</p>

<p>improve patient experience or to help DBTH staff care for their patients</p>	<p>their work and have used their initiative and/ or have been innovative in their role to deliver excellent support or patient facing services.</p>
<p>Collaboration Award</p>	<p>This individual or team will be able to evidence working in partnership across care groups and/ or directorates in order to achieve improvements in performance.</p> <p>And/or working in partnership with external partners, including patients, to make improvements for our communities.</p> <p>You should include details of how the team has overcome complexities such as very different ways of working across partners and give evidence for real improvements to patients or performance.</p>
<p>Team of the Year (Medical and clinical)</p> <p>This will be awarded to a team which provides a clinical service to patients and include medical teams, nurses, midwives</p>	<p>The medical and clinical team of the year will be a high performing team (or a team on an improvement journey).</p> <p>In your nomination, you should tell us how the team is making positive changes based on feedback and how the team works with other teams (internal or external).</p> <p>Make sure you give some evidence for how the team is meeting or exceeding performance indicators with positive patient outcomes, for example low levels of infection, falls or serious incidents.</p>
<p>Team of the Year (Clinical support and corporate staff)</p> <p>This is a team award which will recognise excellence from a team which does not directly provide patient care but supports a clinical team, or a team which provides a service for DBTH</p>	<p>The clinical support and corporate team of the year will be a high performing team (or a team on an improvement journey).</p> <p>Make sure you give some evidence for how the service is meeting or exceeding performance and how positive changes are being made by staff, based on feedback. If the team has been involved in partnership work with other internal or external teams, you should include this here.</p>