

Our Ref: 047/2020
February 2020

Re: Your request made under the Freedom of Information Act 2000

I would like to find out some information regarding your Health Records.

1) How many on-site patient record libraries does the trust have?

Nine

2) What volume of patient records are held on-site?

Approx. 1.7 million sets

3) Does the Trust have any external storage contracts? If so, how many and who are the providers?

1 provider - Dataspace

4) What volume of patient records are held off site by Third parties?

Approx. 116,000 sets

5) If applicable, which Electronic Document Management systems does the Trust have?

We don't have one.

6) What are the start and end dates for any storage and / or software contracts?

Unknown

7) How many staff work in the health records department?

Approx. 110 staff

8) How many staff work in clinical prep?

Including in the above figure

9) How much does the Trust spend annually on pre-printed forms?

This information is already available in our disclosure log: <https://www.dbth.nhs.uk/contact/freedom-of-information/disclosure-log/>