

Re: Your request made under the Freedom of Information Act 2000

1) Does the trust currently have an Electronic Document Management System (EDMS) in place?

No

2) If so, what EDMS is deployed?

3) When was the system deployed?

4) When does the contract with the EDMS supplier end or when is the review date?

5) What is the rough spend on the EDMS either annually or total contract value (TCV)?

6) How was the EDMS procured, i.e. via framework and if so, which one?

7) Does the trust have an Electronic Patient Record (EPR) system in place?

No

8) If so, what EPR is deployed?

9) When was the EPR deployed?

10) What is the value of the EPR contract, either annually or total contract value (TCV)?

11) When is the current EPR contract due for renewal?

12) Does the trust store active physical patient files in-house or off-site . If off-site, who is the current storage provide

We have both in house and off site storage. Offsite provider is Dataspace.

13) When is the contract due for renewal?

31st August 2020

14) How many files/boxes are stored off-site . If physical files are stored on-site, roughly how many files/boxes are in the trusts library?

Files on site – Approx. 1million 700 thousand

Files off site – not sure

15) How many WTE/FTE work within the library

Approx. 11wte

16) How many clinical appointments does the trust average each day/week/month?

During 2019 (01/01/2019 to 31/12/2019) we had a total of 37,813 appointments (Attendances & DNAS) for the averages shown below Daily Has been divided by 365, Monthly by 12 and Weekly by 52:

Per Day	Per Week	Per Month
103.6	727.2	3151.1