

Our Ref: 213/2020
September 2020

Re: Your request made under the Freedom of Information Act 2000

Dear Doncaster and Bassetlaw Teaching Hospitals NHS Foundation Trust,

Please provide answers to the following questions relating to data Subject Access Requests (SARs)?

- 1) How many SARs have been made to your organisation in the last recorded 12 month period?

2,852

- 2) Please provide a breakdown of the specific departments/directorates that these SARs relate to.

Database system does not allow for breakdown of directorate data

- 3) Is there a central response to SARs or is it devolved to the departments involved?

Yes, there is a central team

- 4) How many staff deal with responses - estimate of Full Time Equivalent needed to provide SAR responses (Alternatively - hours per typical SAR response)?

5.13 full time equivalents

- 5) Do you have any software to assist with SAR production (e.g. search over multiple unstructured document files, or automatic redaction of Personally Identifiable Information (PII))?

Custom built in-house database

- 6) Who has budget responsibility over the costs & resources required to respond to the SARs. Please provide Name: Title: Direct Email: Direct Phone Number:

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