

Our Ref: 224/2020  
September 2020

## **Re: Your request made under the Freedom of Information Act 2000**

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I am currently looking into the impact of GDPR on the UK Economy and its impact on the taxpayer. As part of my research, I am looking at the measures taken for the destruction of confidential documents and how this varies between various government institutions.

To aid me with my research, can you please provide me with the following information under the Freedom of Information Act 2000:

- 1) Do you outsource the shredding of your confidential paper documents (Yes/No).

**Yes**

- 2) Are documents shredded onsite or offsite?

**Onsite**

- 3) The name of the contractor for your confidential shredding service and the amount charged by them annually.

**ShredStation, £33,720 per annum.**

- 4) The number of bins/containers placed on site for confidential waste and the frequency of collection.

**184 consoles, 20-30 240L bins**

- 5) The start date and length of contract

**Nov-17 to Nov-21**

- 6) The name, telephone number and email address of the person responsible for this.

**Rob Green, 01302 644079**

- 7) Were these services in place prior to GPDR? (Yes/No)

**Yes**