

## Re: Your request made under the Freedom of Information Act 2000

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1) What flexible arrangements are offered to staff that work at the Trust?

The Trust has a flexible working policy that is available to all staff. The Trust does not have an exhaustive list of flexible working arrangements, and arrangements are subject to individual review and agreement between manager and staff member. Agreements depend on the nature of individual requests and the ability to support the request within the needs of the business. Some examples of flexible working arrangements may include:

- Flexing start and finish times
- Condensed hours
- Part time working
- Adjusting shift patterns
- Fixed shifts
- 9-day fortnight
- Job share
- Flexing job role or duties
- Agile working
- Working from home

2) What is the Trust's policy for flexible working?

Please refer to CORP/EMP 48: <https://www.dbth.nhs.uk/about-us/our-publications/publication-scheme/our-policies-and-procedures/employment-work-life-balance/>

3) How many members of staff currently work a 9 day fortnight and by agenda for change grade?

It is not possible to provide any data as this information is not captured or recorded centrally. Agreements regarding flexible working are managed locally between the line manager and staff member.