

Our Ref: 371/2021  
January 2021

## Re: Your request made under the Freedom of Information Act 2000

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Dear Doncaster and Bassetlaw Teaching Hospitals NHS Foundation Trust,

I am writing to make a Freedom of Information Request regarding the payroll software used at your organisation and its functionality. Please complete the FOI questions below for each system used at your organisation for each of the following worker types, indicating which worker type each system pays: **All types**

- Substantive
- Bank
- Temporary

1) Name of third-party payroll software

**Oracle**

2) Contract start date with supplier (dd/mm/yy)

**Not known (national DOH contract)**

3) Contract end date with supplier (dd/mm/yy)

**Not known (national DOH contract)**

4) Annual cost of the payroll software in 19/20?

**Not known (national DOH contract)**

5) Did the organisation use a framework to procure the supplier? If yes, please state the name of the framework use

**Not known (national DOH contract)**

6) Which staffing groups does the payroll software process e.g. Medical, Nursing & Healthcare Assistants, Allied Health Professionals, Admin & Clerical

**All staff groups**

7) What is the frequency of your payroll? E.g. Weekly, Monthly:

**Monthly for staff; weekly for contractors under IR35 regulations**

8) What is the average monthly number of staff processed per payroll in the last 12 months?

**Approx. 7k**

9) Does the payroll software integrate with ESR (Electronic Staff Record)?

**It is ESR**

10) Does the payroll software have an API integration that allows data transfer between the payroll system and NEST Pensions?

**No**

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11) Does the payroll software have an API integration that allows data transfer between the payroll system and NHS Pensions?

**Yes**

12) What other third-party systems does the payroll software integrate with? E.g. rostering system, HR systems etc.

**Allocate Software rostering and expenses systems; LMS agency locum system Note : ESR is an integrated HR, Payroll and learning system**

13) Does the software offer functionality to support Pension Caps?

**No**

14) Is your payroll managed

a) In-house

**b) Partly outsourced**

c) Fully managed/fully outsourced"

15) Please state the name of your payroll service supplier;

**Shared Business Services until June 21**