

Our Ref: 519/2021
May 2021

Re: Your request made under the Freedom of Information Act 2000

Freedom of information request detailing the organisation's car leasing, grey fleet and salary sacrifice contracts.

Car Leasing

1) Does your organisation offer staff the ability to lease a car for private use? If so, please provide the following information for each supplier contract:

- a. Supplier name **Tusker and NHS Fleet Solutions**
- b. Contract start date **Tusker May 20 NHS Fleet Solutions April 2018**
- c. Contract end date **No review dates currently**
- d. Name of framework the supplier was procured through **Tusker NOE CPC; NHS Fleet Solutions Direct award**
- e. Number of employees with a lease car in March 2021? **201**

2) Please provide the contact details of the individual within the organisation responsible for the car leasing contract:

- a. Name **Mark Brookes**
- b. Job title **Associate Director**

Grey Fleet (employees that drive their own cars for business)

3) Do any employees at your organisation claim Grey Fleet mileage reimbursement? **Yes**

a. If so how many employees claimed during 19/20 (April 2019 – March 2021)? **809**

4) If applicable, please state the total cost to the organisation in 19/20 of paying Grey Fleet reimbursements to employees who opt not to have lease cars (excluding employee salaries) **£528,274.07**

5) Does your organisation have a Grey Fleet Policy? **Only as part of the expenses policy**

6) Below please state when your organisation last undertook the following Duty of Care checks on your grey fleet drivers?

Duty of Care Check **NA**

DVLA Driving Licence Checks **NA**

MOT **NA**

Business Use Insurance Checks On change of vehicle

Road Fund Licence Checks **NA**

**our expense s policy makes it clear it is a local management and employee responsibility for the "NA".
Records are not held centrally**

Salary Sacrifice Benefits

7) For each of the following Salary Sacrifice benefits offered to staff at your organisation, please state the name of the supplier, contract start and end dates, framework the provider was procured through and number of staff using the benefit in the last 12 months.

Home Technology **VIVUP Dec 2019 no end date, direct award (circa 1500 employees using the scheme as at 31 March 21)**

Holiday Packages at home and abroad **NA**

8) Does your organisation have an external Employee Assistance Programme (EAP)?

a. If yes, who is the provider? **VIVUP**