

Minutes of the meeting of the Public Session of the Council of Governors
Held on Wednesday 2nd February at 15:30
Via Microsoft Teams

FINAL

Present:

Chair	Sheena McDonnell – Non-Executive Director		
Public Governors	Peter Abell	David Northwood	
	Hazel Brand	Mick Muddiman	
	Mark Bright	Dennis Atkin	
	Lynne Logan	Geoffrey Johnson	
	Pauline Riley	Lynne Schuller	
	Shelia Walsh	Susan McCreadie	
Staff Governors	Kay Brown	Duncan Carratt	Mandy Tyrell
Partner Governors	Clive Tatley	Phil Holmes	Alexis Johnson
In attendance	Mark Bailey - Non-Executive Director Suzy Brain England OBE - Chair Karen Barnard - Director of People and Organizational Development Pat Drake - Non-Executive Director and Senior Independent Director Fiona Dunn - Deputy Director Corporate Governance/Company Secretary Kirsty Edmondson-Jones – Director of Estates and Facilities Claudia Gammon – Corporate Governance Officer (minutes) Richard Parker OBE – Chief Executive Jodie Roberts – Director of Allied Health Professionals Neil Rhodes – Deputy Chair/Non-Executive Director Jon Sargeant – Director of Finance Kath Smart – Non-Executive Director Ian Stott – Specialty Medicine CD		

Apologies:

Governor Apologies	Mary Spencer	Mark Bratcher
	David Goodhead	Ann – Louise Bayley
	Mike Addenbrooke	
	Sue Shaw	
Board Member Apologies	Rebecca Joyce – Chief Operating Officer Dr Tim Noble – Executive Medical Director David Purdue – Deputy Chief Executive and Chief Nurse	

PC22/02 Welcome and Apologies for Absence (Verbal)
/A1

The Chair welcomed the Council of Governors and those in attendance to the meeting. Sheena McDonnell explained that she would Chair this meeting as the Chair of the Board may not be available throughout.

The apologies for absence were noted.

PC22/02 Declaration of Governors' Interests (Enclosure A2)
/A2

The Council:

- ***Noted the declaration of Governors' Interests.***

PC22/02 Actions from previous meetings
/A3

The Council:

- ***Noted that there were no actions from the meeting held on 25 November 2021.***

PC22/02 No item was raised under this section
/B1

PC22/02 Neil Rhodes – Finance and Performance (Presentation)
/C1.1

Neil Rhodes introduced Jon Sargeant, Jodie Roberts and Ian Stott to the Council to present a shortened version of the business case for the new hospital build.

It was explained that the plans were progressing with a bid into the National Hospital Programme.

- The aim was to deliver the best experience and care with the site being digital enabled offering smart technology
- Additional parking and access to the hospital
- A green approach would be taken with zero net carbon
- The "Basin site" in Doncaster was an ideal location with the college being close by for educational purposes and with Doncaster Metropolitan Borough Council (DMBC) owning most of the site
- It is approximately 1km from the existing hospital site with walking distance from travel links
- If the bid is accepted the deliverable date would be 2029 costing £1,367m
- Although it is 8,000sqm smaller it has 20% more capacity due to a more efficient layout
- A new model of care would be provided including prevention, system-wide support and in and out of hospital care

Jon Sargeant summarised:

- Regional priority
- MP support
- Strong fit with the levelling up of Doncaster and it's economic regeneration
- However, National Hospital Programme is the only route for funding
- Timing and delays could be an issue

Next Steps

- Potential questions & answers from National Hospital Programme regarding the scheme
- Final 8 schemes approved 31st July 2022
- Arrangements with DMBC
- Outline Business Case development

Neil Rhodes thanked those involved in the presentation and commented that the team needed to be kept together and this would need to be kept in mind not to lose traction.

The Chair thanked those involved in the presentation

PC22/02

/C1.2 Hazel Brand – Lead Governor Update

- Five candidates were interviewed for the Chief People Officer position, a candidate had been chosen and thanks were given to the Governors on the panel
- Hazel referenced that the NED recruitment had received a good response and two dates were arranged for the interviews
- Hazel congratulated Lynne Schuller on her appointment as Interim Deputy Lead Governor
- Governor elections were underway
- Hazel would be undertaking work with the NHS Retirement Fellowship to create a local branch with a view to accommodate a health and wellbeing package
- Hazel added that on the 31st March 2022, she will have completed her 9-year role as public governor and would step down as Lead Governor

PC22/02

/C1.3 Pat Drake – Quality and Effectiveness

Pat Drake provided an update on the most recent Quality and Effectiveness Committee meeting that took place on 7th December 2021 which included:

- Ambulance waits and discharges were still an issue within the Winter Plan
- The Quality Framework was now complete
- Quality Strategy was awaiting feedback from the next Quality and Effectiveness meeting on the 8 February, along with the Patient Safety strategy
- Previous issues around Ophthalmology were now de-escalated. Wait times had been escalated to the Finance and Performance Committee.
- Clinical Governance Quality Board was to report to the Quality and Effectiveness Committee from April 2022
- Staff absences was up to 14% due to COVID sickness pressures which meant more agency staffing was being used
- Positive feedback had been received from the National Safety team after a meeting with the Board
- Maternity had seen a small rise in perinatal deaths potentially linked to Covid-19 (also seen nationally) therefore expectant mothers were being encouraged to have the COVID vaccine

PC22/02
/C1.4

- Patient experience survey was mainly focused on food and drink provision. The outcome of this and complaints trends were to be discussed at the next Quality and Effectiveness meeting on the 8 February
- A Family Liaison service in the hospital had been set up to support those that weren't able to visit family members in hospital e.g., giving messages to loved ones.

Mark Bailey – Charitable Funds

Mark Bailey provided an update on the most recent Charitable Funds Committee meeting that took place on 9 December 2021 which included:

- Fundraising for the Serenity Suite – self-contained suite for families who experience bereavement/loss of their baby
- Trust “Thank you”, gift vouchers had been issued to all staff, before Christmas
- Staff were all entered into a Christmas Advent Calendar throughout December to win a gift
- Random acts of kindness initiatives, including a tea trolley service among the wards was greatly received by patients and staff
- Christmas stars and pop-up stores featuring local suppliers selling hand crafted gifts
- North Nottinghamshire “Bee trail” had been approved by Bassetlaw Council

PC22/02
/C1.5

Suzy Brain England – Chair’s Report

- The Chair had been involved in working with Doncaster Chamber regarding Doncaster’s ‘City Status’ bid.
- NHS Providers meetings had taken place with an update being delivered shortly on the outcome of the Secretary of States new information regarding NHS vaccines for staff
- The Chair took part in the carol service at Bassetlaw Hospital alongside the Tickhill male voice choir
- The Chair had taken part in the Chief People officer recruitment panel
- Support was being given by Neil Rhodes as Deputy Chair, for the new Integrated Care Board meetings for Nottinghamshire.

PC22/02
/C1.6

Richard Parker – Chief Executive Report

Covid-19 update – as 2nd February 2022

Current Covid-19 patients – 81

Total Covid-19 patients in Intensive care – 1

Total Covid-19 discharges – 3,809

Total number of patients who have died – 1,034

Total number of patients who have been cared for – 5,066

Mortality rates were lowering with levels positively stabilising.

The Chief Executive explained that work was continuing to encourage staff to be vaccinated. Face masks were still to be used within the hospital by patients and staff, and only as the numbers reduced would this be reviewed.

The Chief Executive thanked Karen Barnard, Director of People and Organisational Development as this would be her last Council of Governors due to her forthcoming retirement. He wished

her all the best for future. There would be an announcement coming shortly introducing the newly appointed Chief People Officer.

The first phase of the Community Diagnostic Centre at Mexborough Montagu was complete with scanners now on site. Phase 2 would now commence with further scanners to be in situ and additional theatres and other areas refurbished.

Governor Questions (Verbal)

**PC22/02
/C1.7**

Several questions were asked after the New Build presentation:

Question from David Northwood

Mis-communication with the stakeholders was mentioned within the papers, had this now been rectified?

Jon Sargeant confirmed that regular meetings took place every two weeks between DMBC and the Director of Estates and Facilities to ensure a strategic and feasible case was being put forward.

Question from Susan McCreadie

What would happen to the old hospital site? What does 'Healing Environment' mean?

Jon Sargeant advised that the old site would be demolished and sold for housing. The 'Healing Environment' referred to the waterfront location for some rooms with the location and times of the sun being taken into consideration. Jodie Roberts added that at present dementia patients don't have any outside space this would be provided for in the future for better care.

Question from Duncan Carratt

As the site is smaller will it still house all staff?

Jon Sargeant answered that staff had been taken into consideration and that if they needed to expand in the future this would be possible.

Question from Hazel Brand

Concerned that moving the hospital would just move the issues somewhere else and was the Basin site suitable?

Jon Sargeant advised that several other sites were investigated including those off the A1 and M18 however they didn't offer sufficient size for development. All aspects of the site must be looked at for the regulators. The new build would be large with modern methods, space to add modular build if required, multi-story car park and walking distance from the station.

Question from Peter Abell

The ambulance service had been in the media recently about patients being asked to make their own way to hospital, what was the situation in our area?

The Chief Executive explained that there had been a lot of strain both on the Yorkshire Ambulance Service and the 999 call handlers due to staff sickness. Therefore, assistance was received from the army due to this increase in demand as a result of Omicron. Sickness was at 30% for these services. The two main challenges were handover delays and a shortage of ambulances. Patients' symptoms were being assessed, and then patients were given advice and if low risk asked to make their own way to hospital.

Two sites under the most pressure within the region were Doncaster and Sheffield Teaching Hospitals. The handover of ambulances was also increasingly difficult due to Covid-19 and non-Covid-19 pathways.

Minutes of Council of Governors held 25th November 2021

- ***The Council of Governors Approved the minutes of the public Council of Governor meeting held on 25th November 2021***

PC22/02 Questions from members or the Public (verbal)
/D1

There were no questions submitted by the public.

Any Other Business (Verbal)

PC22/02
/E1

The Chair thanked Karen Barnard on behalf of the Council of Governors and wished her a happy retirement.

PC22/02
/F1

The Chair thanked Hazel Brand and Mike Addenbrookes for all their work as it was their last Council of Governors meeting.

It was also the last Council of Governors for Pat Drake who retired on 31 March 2022, she was also thanked and wished all the best.

PC22/C2
/02/F2

Items for escalation to the Board of Directors

No items for escalation.

PC22/02
/F3

Governor Board/Meeting Questions Database

The Council of Governors

- Noted the governor board meeting question database.

PC22/02
/G

Date and time of next meeting:

Date 28 April 2022

Time 15:00

Venue Microsoft Teams – Videoconferencing

Meeting closed 17:00.



Suzy Brain England
Chair of the Board

Date
28th April 2022