

Our Ref: 337/2022

September 2022

Re: Your request made under the Freedom of Information Act 2000

Please can I request (under the FOIA 2000):

- Details of Current contract/framework details for Printed Stationery and Managed Service Print including offsite stockholding, online ordering/ consolidated invoicing – **The contract between the Trust and APS is a call off contract. The Contract is for a range of print from standard NHS hospital forms i.e. history sheets, Time sheets, blood test sheets, mount sheets etc, and storage, supply and inventory management of selected stock items coupled with ad-hoc print on demand services.**
- Communications department Print spend, and if covered contractually. – **No spend for printed stationery**
- Start date and duration of the contract/framework **10/09/2020 - 09/09/2024**
- Suppliers who applied for inclusion on each framework/contract and were successful & not successful at the PQQ & ITT stages.

Direct award through RM 3785.

- Actual spend on contract/framework from the start of the contract to the current date broken down by Contractual managed stock and ad-hoc (Non-Stock) spend.
 - **Spend APS to date is £462,105.79 gross. The only products not attached to the APS contract were orders for the printing of envelopes cost approx. £1000.**
 - **Non Contract (APS) Printed approx Spend 21/22 is £52,222.00 gross.**
 - **Communications Dept, there is no spend for 21/22 for printed stationery.**

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- What is the trust spending on print – both operational and Communications spend that isn't covered contractually? **See above figures**
- • Could you please provide a copy of the service/product specification given to all bidders for when this contract was last advertised? – **Direct award through the RM 3785**
- Is there an extension clause in the framework(s)/contract(s) and, if so, the duration of the extension? – **Yes – the two year extension has been taken until 09/09/2024**
- Has a decision been made yet on whether the framework(s)/contract(s) are being either extended or renewed? – **As above, extension taken**
- Who is the senior officer(s) (both inside and outside of procurement) responsible for this contract? – **Lisa Holleworth (Procurement) and Bev Shiner (Communications)**