

Our Ref: 121/2023
JANUARY 2023

Re: Your request made under the Freedom of Information Act 2000

Dear Doncaster and Bassetlaw Teaching Hospitals NHS Foundation Trust, Please could you kindly take a look at the following questions:

1. How many SARs (not other types of data protection requests) have been made to the trust in the last 12 months?

Period Feb 2022-Jan 2023 received 2806

2. How many SAR requests have gone over a deadline (either the standard 30 day allocation or the extended 90 day allocation for more complicated responses)?

25 SAR during the same period did not achieve the 30 day deadline

3. How many staff are usually contacted to provide data to contribute to the request?

Up to 3

4. On average how many hours are spent dealing with a SAR?

Difficult to quantify as dependent on each request & patient history, generally minimum of 1 – 15 hours maximum

5. Do you have any software to assist with SAR production and if so, which?

Trust in house access database

6. Who has budget responsibility over the costs & resources required to respond to the SARs?
Please provide

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Title: Deputy Chief Operating officer

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7. How many employee SARs have you received in the last 12 months and how many went over the deadline (either the standard 30 day or 90 extended)?

Un able to quantify

8. How many different storage systems (paper or digital) are used in responding to a SAR?

Up to 10 systems

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