

Our Ref: 165/2023
APRIL 2023

Re: Your request made under the Freedom of Information Act 2000

In consideration of the climate crisis, I would like to request the following information about how the organisation is enabling staff to reduce their emissions through sustainable transport, and more specifically, cycling.

1) over the past five years, broken down by year -

a) how many staff members used the Cycle to Work scheme?

2022 – 21

2021 – 26

2020 – 43

2019 – 15

2018 – 39

b) what percentage of staff was this? [Would need to know number of staff employed each year](#)

c) what was the average value of the vouchers claimed on the scheme?

2022 – £1380

2021 – £1203

2020 – £1326

2019 – £641

2018 – £686

d) what was the number of those who took up the scheme, who then failed to complete, leaving the Council with costs? **The Organisation is not a Council.**

2) what tools does the organisation use to encourage cycling for their staff -

a) on a work basis- **We have shower facilities, secure bike sheds and regular onsite bicycle maintenance sessions. Interaction with staff across media platforms sharing cycle routes to and from work with photos, promotion of cycle to work scheme.**

b) on a leisure/health basis- **Promote cycling week, and health benefits, Virtual sessions on benefits of cycling, hints and tips.**

3) with regards to staff, does the organisation –

a) have any monitoring for what modes of transport staff use –

The Trust does not have process or the requirement to monitor this.

i) for their journey to work

ii) for journeys during work time

b) and if this data is recorded, I request a copy of such data as detailed as it can be reasonably given, while still protecting personal data rights

4) how many of the following does the organisation have available for staff use

The information could not be obtained.

a) pedal cycles

b) electric bikes

c) motorbikes

d) internal combustion cars

e) electric or hybrid cars

f) internal combustion vans

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- g) electric or hybrid vans
- h) heavy trucks

5) does the organisation mileage scheme clearly state the claim rate for cycling. **NO**

6) how many cycling miles have been claimed by the organisation's staff in the past five years

Unable to confirm

7) Regarding your current cycle to work scheme -

a) what scheme is currently in place **Vivup's employee benefits portal with their Cycle to Work scheme provided by over 1300 independent bike shops and national retailers Halfords, Evans Cycles and Cycle Scheme online.**

b) *what is* the maximum limit on the cost of a bike, if a limit is currently in place **£5000 set by the Trust.**