

Re: Your request made under the Freedom of Information Act 2000

Self-administration of medication policies

1. Does your hospital have a self-administration of medication policy? **Y/N** if yes:
 - a) Does it enable all people with Parkinson's admitted to the hospital to be assessed to administer their own medication should they wish to do so? **In theory yes**
 - b) Does your hospital have the necessary resources (e.g. lockable cupboards, staff training) to enact the self-administration of medication policy? **No**
 - c) How many inpatient wards/departments is the self-administration of medication policy operational in out of the total number of inpatient wards/departments? **None**

Training

2. Do you require inpatient hospital ward clinical staff who prescribe or administer medicine to complete training on medication management in Parkinson's? **Y/N** If yes:
 - a) Is this training mandatory for staff who prescribe or administer medicine ?
 - b) Please specify the name of this training and course provider?
 - c) What percentage of staff who prescribe or administer medicine have completed this training?
 - d) Which types of clinician are required to complete this training?
 - e) How often do you require staff who prescribe or administer medicine to repeat this training?
3. Do you require inpatient hospital ward clinical staff to complete training on time critical or time sensitive medications (including Parkinson's medication)? **Y/N**, if yes:
 - a) Is this training mandatory for staff who prescribe or administer medicine?
 - b) Please specify the name of this training and course provider?
 - c) What percentage of staff who prescribe or administer medicine have completed this training?
 - d) Which types of clinician are required to complete this training?
 - e) How often do you require staff who prescribe or administer medicine to repeat this training?

E-prescribing

4. Does your hospital have e-prescribing? **Y/N**
 - a) Does it have the functionality to record when medication was administered in 30 minute intervals over a 24 hour period? **Yes**
 - b) Does it have the functionality to alert hospital ward staff when a patient's medication is due to be administered? **Yes but relies on the staff looking on the system there is no audible alert**
 - c) Does it have the functionality to alert hospital ward staff when a patient's medication is late in being administered? **Yes but relies on staff looking on the system**

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- d) Does your hospital have an electronic alert system to identify patients requiring time critical medication? If yes, please list the health conditions included as requiring time critical medication? **No**
- e) Does your hospital use an e-prescribing system to regularly run reports of delayed medication doses and 'drugs not available' for Parkinson's medication? **Yes**

Other

5. Are Parkinson's medications available to clinical staff 24 hours a day, seven days a week? (e.g. this medication is stocked in an emergency medicines cabinet) **Yes**

6. Do you have a system in place to ensure people with Parkinson's get their medication on time while waiting to be seen in the Accident and Emergency department? **Yes**

I would like you to provide this information in a Word document or Excel spreadsheet.