

Our Ref: 268/2023  
JUNE 2023

## **Re: Your request made under the Freedom of Information Act 2000**

Please may you provide me, in Microsoft Excel or an equivalent electronic format, with a list of non NHS trade invoices that were not paid within 30 days for the last 6 financial years which would feed into the Regulation 113 Notice you are required to publish each year as part of your obligations under The Public Contracts Regulations 2015, with the following information for each invoice (where available):

- The name of the Supplier
- Supplier email address
- Supplier company registration number
- Supplier postal address
- Supplier telephone number
- Supplier website
- The date of the invoice
- The invoice reference
- The gross value of the Invoice
- The date the invoice should have been paid by
- The actual payment date of the invoice
- The total amount of interest liability due to late payment of the invoice
- The total amount of interest paid to the supplier due to late payment of the invoice.

For the avoidance of doubt the above would be based on the data which is shown on your website, summarised in the Annual Report and Quality Accounts on pages 35 (2017/18), 39 (2018/19), 30 (2019/20), 44 (2020/21), 40 (2021/22) and the equivalent for the financial years 2016/17.

We expect that this information to be readily available and easily accessible in the electronic format requested given the necessity of source data which must have been required to prepare and produce the Regulation 113 Notice.

If it is not possible to provide the information requested due to the information exceeding the cost of compliance limits identified in Section 12, or for another reason, please provide advice and assistance, under the Section 16 obligations of the Act, as to how I can refine my request.

**Exemption Section 21 (some of it is already publicly available on our, or other, websites),  
Section 43 (2) (Prejudice to Commercial interests)  
section 12(1) (exceeds appropriate limit in gathering the info)**