

Freedom of Information Act Request

I am writing to submit a Freedom of Information (FOI) request concerning the procurement and award of contracts under Lot 1 of the Workforce Alliance RM6281 framework for temporary clinical and healthcare staffing. I would appreciate your assistance in providing the following information:

Thank you for your Freedom of Information (FOI) request. After careful consideration, we regret to inform you that we do not hold the information you have requested.

Specifically, the information you requested is not available within our records as The Trust at this point in time does not utilise and has not awarded any business via the framework CCS RM6281 therefore the answers to the questions are not applicable

Under the Freedom of Information Act 2000, we are only required to provide information that we hold at the time of the request. Unfortunately, we do not possess the information you are seeking.

If you are not satisfied with the handling of your request, you have the right to request an internal review. Requests for an internal review should be submitted within 40 working days from the date of this response, and should be addressed to d.wraith@nhs.net.

If you remain dissatisfied after the internal review, you have the right to appeal to the Information Commissioner's Office (ICO). The ICO can be contacted at:

Information Commissioner's Office
Wycliffe House
Water Lane
Wilmslow
Cheshire
SK9 5AF
Tel: 0303 123 1113
Website: <https://ico.org.uk/make-a-complaint/>

1. Direct Award Method:

- Has your Trust employed the direct award method for sourcing workers or small groups of workers under the RM6281 framework? If so, please provide evidence demonstrating that the selected suppliers offered the most economically advantageous terms in accordance with the framework's guidelines.
- What measures does your Trust implement to ensure transparency and fairness in direct award decisions, including maintaining a clear audit trail?

2. Further Competition:

- Has your Trust used the further competition process for awarding contracts where adjustments to the framework terms were necessary or where commercial benefits could be achieved? Please provide documentation detailing:
 - The identification of the relevant lot.
 - Invitations sent to all capable suppliers.
 - Evaluation criteria used to determine the most economically advantageous tender.
 - Evidence of a fair and transparent evaluation process.

3. Neutral or Master Vendor:

- If your Trust utilizes a neutral or master vendor to manage temporary staffing, how do you ensure these vendors comply with the framework's requirements, including the Public Contracts Regulations 2015? Please provide evidence of compliance with the framework's rules for transparency, fairness, and economic advantage.
- What processes are in place to monitor and audit the actions of neutral or master vendors?

4. Supplier Selection and Exclusion:

- Please explain how your Trust lawfully selects certain suppliers while excluding others under the RM6281 framework. What justifications are used for these decisions, and how do you ensure compliance with the framework and procurement regulations?

5. Processes for Supplier Selection:

- Could you outline the process your Trust follows when selecting suppliers for temporary clinical and healthcare staff under RM6281? This should include the decision-making steps for choosing between direct award, further competition, or engaging a neutral/master vendor.
- Please provide contact details for the department responsible for handling legal queries related to procurement under the framework.

6. Additional Information:

- The total number of agencies listed under Lot 1 and the rates at which they supply their services.
- The name of the master or neutral vendor managing shift allocation.
- If your Trust is not using the Workforce Alliance RM6281 framework, please specify which framework is currently in use.

Our Ref: 559
August 2024