

## Freedom of Information Act Request

I would like to submit a Freedom of Information request under the Freedom of Information Act 2000. Please could you provide the following information:

Please provide me with the following information under the Freedom of Information Act.

Based on your latest available data, how many fines have been handed out to members of staff at your Trust in 2024 for issues related to car parking? This could include parking in the wrong area, not having a permit etc.

If possible, please provide data broken down by year by calendar year. Spreadsheet format preferred if possible.

**Unfortunately, we are unable to comply with your request within the cost limit. The Trust's car parking services are managed by a third-party provider (Saba), and the data held does not categorise fines by staff status. As such, determining whether each penalty notice issued in 2024 was issued to a member of staff, the reason for the fine, and whether the fine was subsequently cancelled (e.g., due to incorrect location, lack of permit, etc.) would require a manual review of individual records.**

**This process would involve reviewing each individual case to establish the employment status of the person fined and the circumstances of the fine. We estimate that undertaking this level of manual investigation would exceed the 18-hour cost limit.**

**Under Section 12 of the Freedom of Information Act 2000, public authorities are not required to comply with a request for information if the cost of doing so would exceed the appropriate limit as defined in the Freedom of Information and Data Protection (Appropriate Limit and Fees) Regulations 2004. The appropriate limit for NHS Trusts is set at £450, which equates to 18 hours of work.**

If you are not satisfied with the handling of your request, you have the right to request an internal review. Requests for an internal review should be submitted within 40 working days from the date of this response, and should be addressed to [d.wraith@nhs.net](mailto:d.wraith@nhs.net).

If you remain dissatisfied after the internal review, you have the right to appeal to the Information Commissioner's Office (ICO). The ICO can be contacted at:

Our Ref: 234

April 2025

Information Commissioner's Office

Wycliffe House

Water Lane

Wilmslow

Cheshire

SK9 5AF

Tel: 0303 123 1113

Website: <https://ico.org.uk/make-a-complaint/>