

## Freedom of Information Act Request

Under the Freedom of Information Act, I would like to request the following information:

- Please confirm the current CAFM Solution used by the Estates Team to manage Reactive and Planned Maintenance tasks and the name of the provider?- **Planet-mri**
- Please confirm the current system used by the Estates Team to manage CAD floor plans of the Trust estate buildings?- **MICAD**
- When is the current CAFM solutions support and maintenance contract due for renewal? **January 2026**
- How much is paid per annum for support and maintenance of the CAFM system? **Circa £22k**
- How many main system user licences and mobile licences does the CAFM solution utilise?**29 Main System and 67 Mobile**
- Please provide a list of modules used by estates within the current CAFM system?**Management, Helpdesk, Structures, PM, Stores, System Config**
- When was the last time the current system was reviewed by procurement for functionality/fit for purpose and value for money? **2024**
- Please confirm contact details for the below positions with name, email address and telephone number:
  - Director of Estates:
  - Director of Facilities:
  - Estates Manager:
  - Facilities Manager:
  - Director of Soft Services:
  - Soft Services Manager:

- EBME Manager:
- Property Asset Manager:
- Procurement Manager Estates:
- Director of Procurement:

I can confirm that Doncaster and Bassetlaw Teaching Hospital does hold the names, emails and telephone contacts for the departments requested. Any available names and contacts for the Trust can be found on the staff structure chart which can be found on the attached copy with this email

The provision of these contact details **does not** imply consent for unsolicited correspondence on your part. As per Section 122 of the Data Protection Act 2018, **permission is not given** to use these details for unsolicited contact. Right to prevent processing for purposes of direct marketing. *S122 (5) direct marketing” means the communication (by whatever means) of advertising or marketing material which is directed to a particular individual.*

The rest of our employees' names and contact information is exempt under section 40 (2) as explained below

Exempt information under section 40(2) (personal information) of the FOIA

Names, job titles (other than those on our Staff Structure Chart), email addresses and the ethnic background of employees constitutes personal data, as defined under the Data Protection Act 2018 (DPA 2018). Disclosing this information could potentially lead to the identification of individuals, and thus infringe upon their privacy rights. The disclosure of personal data is exempt under the following grounds:

Exemption 40 (2) - Personal Data

1. Personal Information: The information you have requested relates to identifiable individuals. According to DPA 2018, the processing of personal data must comply with principles of lawfulness, fairness, and transparency.
2. Unwarranted Invasion of Privacy: Disclosure of this data could result in an unwarranted invasion of privacy of the individuals concerned.
3. Data Protection Principles: Sharing such information without the consent of the individuals

involved would breach the data protection principles that are intended to safeguard personal privacy.

Section 40(2) provides that personal data is exempt information if one of the conditions set out in section 40(3) is satisfied. In our view, disclosure of this information would breach the data protection principles contained in the General Data Protection Regulations and Data Protection Act 2018

In reaching this decision, we have particularly considered:

- the reasonable expectations of the employees given their positions;
- these individuals are not in public facing roles and have an expectation that their names and direct contact details will not be put into the public domain. It would be unfair for us to disclose their details and would contravene the first data protection principle.
- the consequences of disclosure; and
- any legitimate public interest in disclosure.

Section 40(2) is an absolute exemption and therefore not subject to the public interest test.

### Internal review

Your enquiry has been processed according to the Freedom of Information Act (FOIA) 2000. If you are unhappy with our response, you may request an internal review within two months of receipt of our final response to your Freedom of Information (FOI) request, as follows:

Email: [d.wraith@nhs.net](mailto:d.wraith@nhs.net)

### Appeal to Information Commissioner's Office (ICO)

If, following the outcome of the internal review you remain unhappy with our response, you may raise an appeal, within three months of receiving our response, with the Information Commissioner's Office.

Further information can be found on the ICO website ([ico.org.uk](https://ico.org.uk)) under 'Report a concern' or you may wish to call the ICO helpline on 0303 123 1113.