

## Freedom of Information Act Request

Under the Freedom of Information Act, I would like to request the following information:

I am interested in gaining the following information regarding the Trusts Procurement of pre-printed stationery that is NOT produced within the Trust.

1. What is the total spend on printed stationery for the organization?

After careful consideration, we are withholding the requested information under Section 43(2) of the Freedom of Information Act 2000 – Commercial Interests.

Section 43(2) exempts information whose disclosure would, or would be likely to, prejudice the commercial interests of any person (including the public authority holding the information). In this case, disclosing the Trust's total spend on pre-printed stationery could undermine our ability to negotiate effectively with current or future suppliers, potentially leading to less competitive pricing and reduced value for public money.

### Public Interest Test:

In applying this exemption, we have considered the balance of public interest:

Factors in favour of disclosure:

- Promoting transparency and accountability in public spending.
- Allowing the public to understand how the Trust uses its financial resources.

Factors in favour of maintaining the exemption:

- Disclosure could prejudice the Trust's commercial relationships and bargaining position with suppliers in future tendering exercises.
- It may lead to reduced competition or inflated pricing in future procurement activities.
- It could inadvertently benefit competitors in the stationery supply market, resulting in an unfair commercial advantage.

On balance, we believe that the public interest in maintaining the exemption outweighs the public interest in disclosure of the requested information. While we support transparency, we must also protect the Trust's ability to secure best value for the public purse through effective commercial arrangements.

2. Is the trust currently compliant with a contract in place?

**Yes**

3. Under which OJEU/Framework contract reference is the trust currently operating under and when was the contract awarded?

**CCS , Print Management Services (RM6170) , Lot 2**  
**Contract is effective from 4th November 2024**

4. Does the contract cover stock AND adhoc print requirements?

**Yes**

5. What is the value of each contract?

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6. Is stock held by a 3rd party and called off by the trust? If yes, what value of stock is being held by the 3rd party supplier?

**£36k of stock is held for the trust**

7. Who is the current contracted supplier/suppliers?

**APS and Harlow Print Solutions**

8. Does the trust have a deadline as to when it thinks it will be fully digital

**No**

9. Do you have a Communications/Marketing department that also purchases printed items.

**YES**

10. Who is the best contact within Communications/Marketing to discuss print requirements.

[Procurement department - Doncaster and Bassetlaw Teaching Hospitals](#)

11. For further conversation, who is the main contact within the trust to discuss ongoing print contracts?

12.

[Procurement department - Doncaster and Bassetlaw Teaching Hospitals](#)

If you are not satisfied with the handling of your request, you have the right to request an internal review. Requests for an internal review should be submitted within 40 working days from the date of this response, and should be addressed to d.wraith@nhs.net.

If you remain dissatisfied after the internal review, you have the right to appeal to the Information Commissioner's Office (ICO). The ICO can be contacted at:

Information Commissioner's Office  
Wycliffe House  
Water Lane  
Wilmslow  
Cheshire  
SK9 5AF  
Tel: 0303 123 1113  
Website: <https://ico.org.uk/make-a-complaint/>

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