

## Freedom of Information Act Request

I am writing to request information under the Freedom of Information Act 2000.

### Payroll and Pensions Outsourcing

Does your organisation outsource its payroll and pensions function? If yes, please provide:

- The name of the outsourced service provider
- The contract duration (in years)
- The contract end date

	Outsourced Payroll and Pension (yes/no)?	Name of the outsourced service provider?	Contract duration (in years)?	Contract end date?
Payroll and Pension Services	yes	Victoria Pay Services	5 years	31st May 2026

### Workforce and HR processes

Does your organisation outsource any other workforce and HR processes?

No

If yes, please confirm:

- Which workforce and HR services your organisation outsources, to which supplier(s)

### Smartcard production and management.

Does your organisation outsource smartcard production & management?

No

If yes, please provide:

- The name of the outsourced service provider

If no, please confirm:

- Which department is responsible for providing the service
- Whether you provide this service to other organisations

The Trust has a number of RA agents identified within the Trust who are responsible for the management of smartcards as required to support the relevant area of work.

The Trust does not provide services to other organisations.

If you are not satisfied with the handling of your request, you have the right to request an internal review. Requests for an internal review should be submitted within 40 working days from the date of this response, and should be addressed to d.wraith@nhs.net.

If you remain dissatisfied after the internal review, you have the right to appeal to the Information Commissioner's Office (ICO). The ICO can be contacted at:

Information Commissioner's Office  
Wycliffe House

Our Ref: 129  
February 2026

Water Lane  
Wilmslow  
Cheshire

SK9 5AF

Tel: 0303 123 1113

Website: <https://ico.org.uk/make-a-complaint/>